



# Course Outline

## Course: Introduction to Humanitarian Operations

**Duration:** 2 days

**Cost:** Course cost is \$TBC. Payment in full prior to commencement of course is required

**Location:** TBC, Victoria

### General Course Description:

The AAI Introduction to Humanitarian Operations course is specifically designed for those individuals contemplating working or intending to work in humanitarian operations overseas and provides an introduction into the many facets of Humanitarian Assistance Operations.

Emphasis is placed on students achieving a high level of understanding and participation in realistic scenarios.

### Learning Outcomes:

At the end of this course the participants will:

- Possess an understanding of the Humanitarian Community and Other Players
- Possess an understanding of International Humanitarian Law
- Understand the necessity for working within a team and team building skills
- Possess an understanding of the SPHERE Minimum Standards and what they mean to a Humanitarian worker.
- Possess an understanding of Gender and Cross-Cultural Issues
- Possess an understanding of current Personal Security Issues
- Know how to deal with the Media
- Possess an understanding of Professional and Personal Development Planning for Relief Workers
- Possess an understanding of to do next and how to go about it and know how to make contact with key Humanitarian Relief agencies.

#### International Headquarters

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## **Course Units:**

### **Introduction and Principles**

- course purpose, emphasis & scope
- learning objectives

### **The Humanitarian Community and Other Players**

- The United Nations
- International Organisations
- Non Government Organisations
- Other Players

### **International Humanitarian Law**

- Explains the legal framework of humanitarian assistance
- Human rights
- Humanitarian and refugee law

### **Working within a Team in a Relief Operation**

Focuses on team building and being a team member, both theoretically and practically.

### **Minimum Standards and Indicators**

Introduction to SPHERE Minimum Standards and what they mean to a Humanitarian worker.

### **Understanding Gender and Cross-Cultural Issues**

Introduction to gender and cross-cultural awareness and the implications on Humanitarian Relief Operations as well as personal and team behaviour.

### **Personal Security Issues**

An outline of the global context of humanitarian relief today and the main risks confronting humanitarian workers.

### **Dealing with the Media**

Depending on your job and location, you may never meet journalists or you may have regular contact. This provides a guide to dealing with journalists so that your organisation benefits and you provide a professional service to the media.

### **Why choose this vocation?**

Professional and Personal Development Planning for Relief Work and studies the motivations for becoming relief workers and ways for individuals to identify their strengths and /or weaknesses and means to develop their skills as relief workers.

### **Where to next?**

Identify what to do next and how to go about it and know how to make contact with key agencies.

### **Delivery:**

The course is presented in line with adult learning principles incorporating structured tutorials, interactive workshops, case studies, video, and scenario based training. Individual and group work is conducted throughout the course.

**Prerequisites:** Nil

**Presenters:**

Course presenters are all recognised industry experts with recent overseas Humanitarian Relief Operations experience who also hold relevant professional, experience and training qualifications.

**Meals:**

Morning and afternoon tea will be provided and there are several cafes in close proximity to the training venue where a variety of meals may be obtained.

**Dress:**

It is expected that you will attend all classes dressed in a neat and casual manner.

**Smoking Policy**

Smoking is not permitted indoors, but is allowed outdoors in designated areas. The receptionist or training coordinator at your training facility will provide guidance on smoking areas..

**Special Needs:**

Any student who feels that s/he may need accommodation for any type of disability is encouraged to contact the Director of Training ([+613 826 50005](tel:+61382650005) or [training@aai.org.au](mailto:training@aai.org.au))

**Dates:**

Refer to the training calendar for detailed information on dates.

**Course Changes:**

Information contained in this course outline is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor will endeavour to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses. The timetable may also be revised.

**Enquiries/Contacts:**

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